CHAPTER VIII: IMPLEMENTATION

Tree planting project

Project announcement for proposed Granados Park

This chapter contains goals and objectives for moving towards plan implementation. An emphasis is placed on organizing a Plan Implementation Team, providing outreach, forming partnerships, and monitoring the Plan's implementation.

Goal 14: Organization

Achieve the Plan's goals by organizing all available human resources

Objective 14.1: Plan Implementation Team

Organize a core group of dedicated stakeholders into a Plan Implementation Team that meets regularly

Action Steps:

14.1.1 Utilize existing Planning Team members to form the beginnings of a Plan Implementation Team

- Set an initial organizational meeting with existing Planning Team members to discuss the Plan Implementation Team
- Establish a charter, basic rules of operation, and/or a "chair"

Timeline:	Immediate
Lead Partner:	Planning Team
Proposed Partnerships:	None
Proposed Funding Sources:	Minimal/Volunteer

14.1.2 Set regular meeting places, dates, and times

- Identify agreeable times and location for meetings
- Establish efficient protocol for remote communication (flyers or e-mail, etc.)

Timeline:	Immediate and Ongoing
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	None
Proposed Funding Sources:	Minimal/Volunteer

Objective 14.2: Topic Sub-Committees

Organize sub-committees to oversee implementation of major plan topics and specific chapters of the Plan

Action Steps:

14.2.1 Create sub-committees as articulated in Plan chapters

- Form an Economic Development Committee
- Form a Housing and Neighborhoods Committee
- Form a Parks Advocacy Committee
- Form a Transportation and Infrastructure Committee

Timeline:	Immediate
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	None
Proposed Funding Sources:	Minimal/Volunteer

14.2.2 Set regular meeting places, dates and times

- Sub-committees may need to meet more often than overall Plan Implementation Team
- Identify agreeable times and location for meeting
- Establish protocol for efficient remote communication (flyers or e-mail, etc.)

Timeline:	Immediate and Ongoing
Lead Partner:	Planning Implementation Team
Proposed Partnerships:	None
Proposed Funding Sources:	Minimal/Volunteer

Goal 15: Outreach

Provide outreach to increase Plan Implementation Team membership, and establish networks and partnerships that aid with implementation

Objective 15.1: Membership and Interest

Use outreach to promote increased interest in the plan and its implementation

Action Steps:

15.1.1 Recruit additional membership through a Plan Open House
- Design and organize an Open House to occur shortly after plan adoption
- Include visuals and exhibits that showcase the Plan's content
- Include fun and interesting elements to the Open House that will draw participants
- Have a sign up roster for those interested in the Plan Implementation Team

Timeline:	Immediate
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	COSA Planning, Area Businesses or Organizations, Planning Area Neighborhood Associations
Proposed Funding Sources:	Minimal/Volunteer, Area Business Donations, COSA Planning

15.1.2 Consider one initial mass mail-out to entire planning area to recruit members
- Secure existing area mailing list from COSA Planning

Timeline:	Immediate
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	COSA Planning
Proposed Funding Sources:	Planning Area Neighborhood Associations, Donations from Area Businesses

15.1.3 Solicit Plan Implementation Team membership at Planning Area Neighborhood Association meetings

Timeline:	Immediate and On-Going
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	Planning Area Neighborhood Associations
Proposed Funding Sources:	Minimal/Volunteer

Objective 15.2: Networks and Partnerships

Reach out to stakeholders that may assist with implementation of the Plan

15.2.1 Create a resource and contact list of all partners and agencies identified in this Plan
- Identify specific individuals, agency divisions, addresses, and phone numbers for contact
- Keep a computer database to maintain and update listing

Timeline:	Short (1 - 2 years)
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	COSA Planning
Proposed Funding Sources:	Minimal/Volunteer

15.2.2 Invite businesses, City staff, and stakeholders to Plan Implementation Team meetings when related topics are addressed
- Utilize listing from 15.2.1 to help with this

Timeline:	Immediate
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	Multiple
Proposed Funding Sources:	Minimal/Volunteer

Goal 16: Implementation

Ensure reliable and timely implementation of the Plan by prioritizing objectives and routinely monitoring plan progress

Objective 16.1: Prioritization

Identify the most important Plan topics for initial implementation

Action Steps:

16.1.1 Devote initial Plan Implementation Team meetings to prioritization through consensus
- Establish the rationale for prioritization: time, or cost, or value to community, etc.

- Reach consensus on prioritization
- Create computer spreadsheet to rank and track prioritized objectives quickly

Timeline:	Immediate
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	None
Proposed Funding Sources:	Minimal/Volunteer

Objective 16.2: Monitoring
Devise a routine and objective method to track implementation and progress of the Plan

Action Steps:

16.2.1 Monitor existing Plan Indicators in this document
- Establish periodic dates for measuring indicators and discussing results with Plan Implementation Team
- Establish tracking method (such as a computer spreadsheet) to track and report out on status of implementation

Timeline:	Immediate and Ongoing
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	Multiple
Proposed Funding Sources:	Minimal/Volunteer

16.2.2 Identify additional Plan Indicators or measurement techniques
- The Plan contains basic indicators- with time the Plan Implementation Team may want to create and/or track additional ones
- In the process of implementation, new sources of information to measure plan implementation may also arise

Timeline:	Short (1 - 2 Years) and Ongoing
Lead Partner:	Plan Implementation Team
Proposed Partnerships:	Multiple
Proposed Funding Sources:	Minimal/Volunteer